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Ciudad Politécnica de la
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Camino de Vera s/n
46022 Valencia

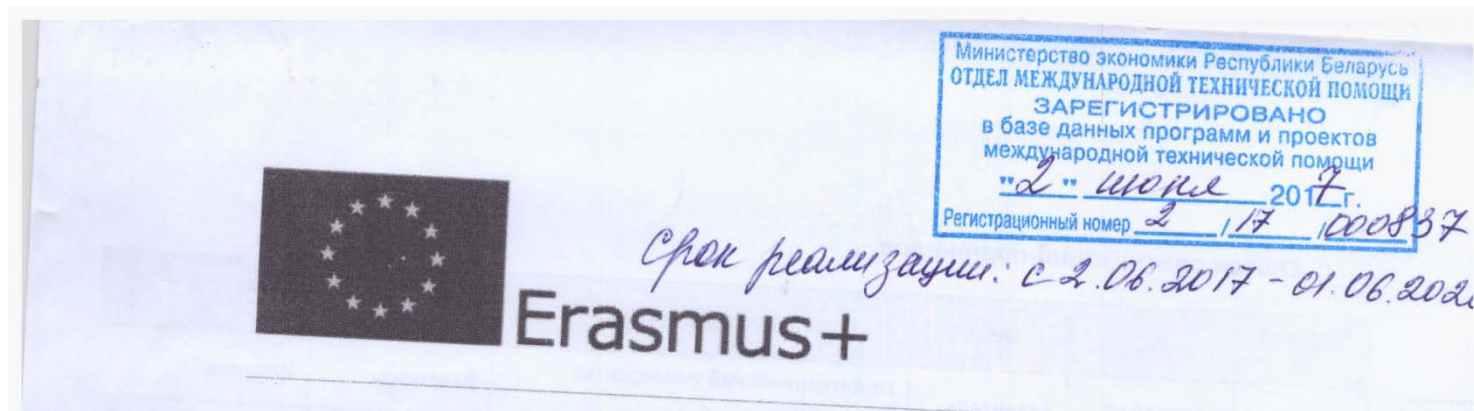
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www.ingenio.upv.es

FOSTERC Monitoring Implementation-Minsk (Belarus) | 20 June 2017

Legal bases

- Approved by the Decree of the Council of Ministers of Republic of Belarus of June 1, №411 and registered as international technical assistance project by the Ministry of Economy of June 2, № 2/17/000837
- Grant agreement № 2016 -3219/001-001 of 28/12/2016



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FOSTERC Main Objective

- To support the modernisation of governance, management, functioning and quality of Belarusian HEIs
-
- To improve HE graduates' learning outcomes
 - Based on competencies (knowledge, skills and attitudes) development
 - Designing curricular development focusing on graduates' competencies
 - Upgrading and improving teaching and learning methodologies fostering competencies



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FOSTERC Management - Consortium

- Coordination and project management: *Universitat Politècnica de València (Technical University of Valencia -UPV - Spain) represented by INGENIO (CSIC-UPV).*
- 3 European Universities: *Lietuvos Edukologijos Universitetas (LEU - Lithuania), U. w Białystok (UwB - Poland), Turun Yliopisto (U.Turku - Finland)*
- 8 Belarusian Universities: *Belarusian State University (BSU); Yanka Kupala State U. of Grodno (YKSUG); Belarussian State Pedagogical University (BSPU); Francisk Skorina Gomel State University (GSU); Grodno State Agrarian University (GSAU); Polotsk State University (PSU); Brest State University (BrSU); Belarus State Economic University (BSEU)*
- Ministry of Education of the Republic of Belarus
- National Institute for Higher Education (NIHE - Belarus)
- University Solutions, SL (USSL - Spain)
- Consejo Superior de Investigaciones Científicas (CSIC - Spain)



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FOSTERC 3-year project

WP Nº	TITLE	Lead Org.
<i>Preparation</i>		
WP1	Mapping teaching modes and learning outcomes in Belarusian universities	NIHE
WP2	Planning the empirical framework of the project	USSL
<i>Development</i>		
WP3	Conducting surveys	USSL
WP4	Training workshops for each Belarusian participating university	BSU
WP5	Training visits of Belarusian partners to EU universities	LEU
WP6	Defining the model for enhancing student-centred teaching	UwB & GSU
WP7	Implementation (pilot activity) in each Belarusian university	NIHE
<i>Quality</i>		
WP8	Quality of the project	UTU & UPV & CSIC
<i>Dissemination & Exploitation</i>		
WP9	Dissemination activities and results exploitation	UPV & CSIC
<i>Management</i>		
WP10	Project management and coordination	UPV



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FOSTERC 3-year project: Gantt-chart

Year	YEAR 1												YEAR 2												YEAR 3																	
Activities / Month	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25	M26	M27	M28	M29	M30	M31	M32	M33	M34	M35	M36						
WP1 Mapping teaching & learning outcomes in BY universities																																										
T1.1 Design of the structure of the report																																										
T1.2 Compilation of reports				D1.1		D1.2																																				
T1.3 Organisation of a seminar in Minsk						D1.3																																				
WP2 Planning the empirical framework of the project																																										
T2.1 Sampling						D2.1																																				
T2.2 Design of 'master' questionnaires							D2.2																																			
T2.3 Developing guidelines							D2.3																																			
WP3 Conducting Surveys																																										
T3.1 Conduction graduates survey																																										
T3.2 Conducting teachers survey																																										
T3.3 Conducting employers survey																	D3.1																									
T3.4 Analysing and reporting																																										
T3.5 Organisation of a seminar in Minsk																	D3.2	D3.3																								
T3.5 Organisation of a seminar in Minsk																		D3.4																								
WP4 Training workshops for each BY participating university																																										
T4.1 Formulating content-training guidelines																																										
T4.2 Targeting the participants																																										
T4.3 Running individual training workshops																																										
WP5 Training visits of Belarusian partners to EU universities																																										
T5.1 Selection of EU good practices																																										
T5.2 Targeting the participants																																										
T5.3 Running EU visits																																										
T5.4 Reporting activity for the visits																																										
T5.5 Organization seminar in Vilnius																																										
WP6 Defining the model for enhancing student-centred teaching																																										
T6.1 Defining learning outcomes																																										
T6.2 Organization seminar in Gomel																																										
WP7 Implementation (pilot activity) in each BY university																																										
T7.1 Guiding the planning of education programmes																																										
T7.2 Formulating learning outcomes																																										
T7.3 Determining teaching methodology																																										
T7.4 Changes in HEIs management																																										
T7.5 Organization seminar in Grodno																																										
WP8 Quality of the Project																																										
T8.1 Reporting on project evaluation			D8.1				D8.2	D8.2									D8.2																									
T8.2 Reporting on project impact																																										
T8.3 Reporting accounts																																										
WP9 Dissemination & Exploitation																																										
T9.1 Dissemination activities				D9.1	D9.4		D9.5	D9.4	D9.4								D9.6	D9.5	D9.1	D9.4																						
T9.2 Exploitation strategy				D9.2																																						
T9.3 Management of research data				D9.3																																						
WP10 Project Management & Coordination																																										
T10.1 General coordination & project management			D10.1				D10.4																																			
T10.2 Administrative and financial management																																										



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During the first 12 months....

Activities / Month	YEAR 1											
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
WP1 Mapping teaching & learning outcomes in BY universities												
T1.1 Design of the structure of the report												
T1.2 Compilation of reports				D1.1		D1.2						
T1.3 Organisation of a seminar in Minsk						D1.3						
WP2 Planning the empirical framework of the project												
T2.1 Sampling						D2.1						
T2.2 Design of 'master' questionnaires							D2.2					
T2.3 Developing guidelines							D2.3					
WP3 Conducting Surveys												
T3.1 Conduction graduates survey												
T3.2 Conducting teachers survey												
T3.3 Conducting employers survey												
T3.4 Analysing and reporting												
T3.5 Organisation of a seminar in Minsk												
WP4 Training workshops for each BY participating university												
WP5 Training visits of Belarusian partners to EU universities												
WP6 Defining the model for enhancing student-centred teaching												
WP7 Implementation (pilot activity) in each BY university												
WP8 Quality of the Project												
T8.1 Reporting on project evaluation		D8.1					D8.2		D8.2			
T8.2 Reporting on project impact												
T8.3 Reporting accounts												
WP9 Dissemination & Exploitation												
T9.1 Dissemination activities			D9.1	D9.4		D9.5	D9.4	D9.4		D9.4	D9.4	D9.4
T9.2 Exploitation strategy			D9.2									
T9.3 Management of research data			D9.3									
WP10 Project Management & Coordination												
T10.1 General coordination & project management		D10.1				D10.4						
T10.2 Administrative and financial management												



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Graduates, teachers and employers survey

Activities / Month	Year	YEAR 1												YEAR 2											
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	
WP3 Conducting Surveys																									
T3.1 Conduction graduates survey																									
T3.2 Conducting teachers survey																									
T3.3 Conducting employers survey																									
T3.4 Analysing and reporting																									
T3.5 Organisation of a seminar in Minsk																									

December 2017

January 2018

February 2018

On-line questionnaires: fosterc.obr.by



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Dissemination

Main web-site: www.fosterc.webs.upv.es

BY version: www.fosterc.bsu.by

Temporary: fosterc.obr.by



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Dissemination_Mass media

<https://drive.google.com/drive/folders/0B1xRTgVY-n9CZVJwQIRXeS1wOHc?usp=sharing>



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FOSTERC

Monitoring Implementation-Minsk (Belarus) |
20 June 2017

Project Management

*Project Coordinator: Adela García-Aracil
INGENIO (CSIC-UPV)*

WiFi

- Network: BSUConference
- Password: wifiBSU16



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Individual meetings schedule

- YKSUG- 15:30
- BrSU - 15:40
- PSU - 15:50
- GSU- 16:00
- NIHE - 16:10
- BSEU - 16:20
- BSPU - 16:30
- BSU - 16:40



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Administrative and financial management

- Grant Agreement: signature 28/12/2016
- Partnership Agreement (bilateral UPV - beneficiary) till 20 June 2017

Partner nº	Organisation Name	Country	Partnership Agreement
P1	Universitat Politècnica de València	Spain	Coordinator
P2	Lietuvos Edukologijos Universitetas	Lithuania	Signed
P3	Uniwersytet W Białymstoku	Poland	Signed
P4	Turun Yliopisto	Finland	In process
P5	Belarusian State University	Belarus	In process
P6	Yanka Kupala State University of Grodno	Belarus	In process
P7	Belarussian State Pedagogical Univeristy	Belarus	Signed
P8	Francisk Skorina Gomel State University	Belarus	Signed
P9	Grodno State Agrarian University	Belarus	Signed
P10	Polotsk State University	Belarus	Signed
P11	Brest State University	Belarus	In process
P12	Belarus State Economic University	Belarus	Signed
P13	Ministry of Education of the Republic of Belarus	Belarus	In process
P14	National Institute for Higher Education	Belarus	In process
P15	University Solutions, S.L.	Spain	Signed
P16	Agencia Estatal Consejo Superior de Investigaciones Científicas	Spain	Pending



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Amendments to the Agreement

- Changes of the legal representative of the beneficiary
 - Notice the change of the authority (official language and English)
 - Send document to the coordinator via email
 - EACEA Institutional Profile - Change of Legal Representative
 - Send document to the coordinator via email
 - Change to the EACEA Participant Portal
 - The beneficiary will have to introduce the change at the Participant Portal
- Change in the partnership composition
 - It concerns the addition or withdrawal of one or more beneficiaries
 - It needs to be ensure that adding a new beneficiary, all the eligibility and selection criteria (operational and financial capacity) originally applied are still fulfilled



INSTITUTIONAL PROFILE - CHANGE OF LEGAL REPRESENTATIVE

Please note that changes related to the institutional profile, such as change of name or status of the institution should be introduced by the LEAR through the Participant Portal. These changes, once correctly introduced, will be automatically transferred to the ECHE database.

A. Applicant's EACEA number (XXXXX-EPP-1-20XX-1-ES-EPPKA2-ECHE):

574087-EPP-1-2016-1-ES-EPPKA2-CBHE-SP



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Note on Staff Cost – Brussels 09 March 2017

- In FOSTERC, the Coordinator institution is UPV represented by INGENIO.
- INGENIO is a joint research institute of:
 - the Spanish National Research Council (CSIC) and
 - The Technical University of Valencia (UPV)
- We included the PIC number of UPV as coordinator institution and then CSIC participates in this project as a third party linked to UPV
- When **there is only one “associated entity”** contributing to the project (e.g. CSIC), then the entity “associated” to one of the beneficiaries of the project is recommended **to include it as a project partner through an amendment procedure.**
- **Why?** Because in the context of CBHE project **staff can be either:**
 - Employed by a beneficiary institution and therefore **part of its payroll system**
 - A **natural person** assigned to the project on the basis of a contract against payment with a beneficiary institution



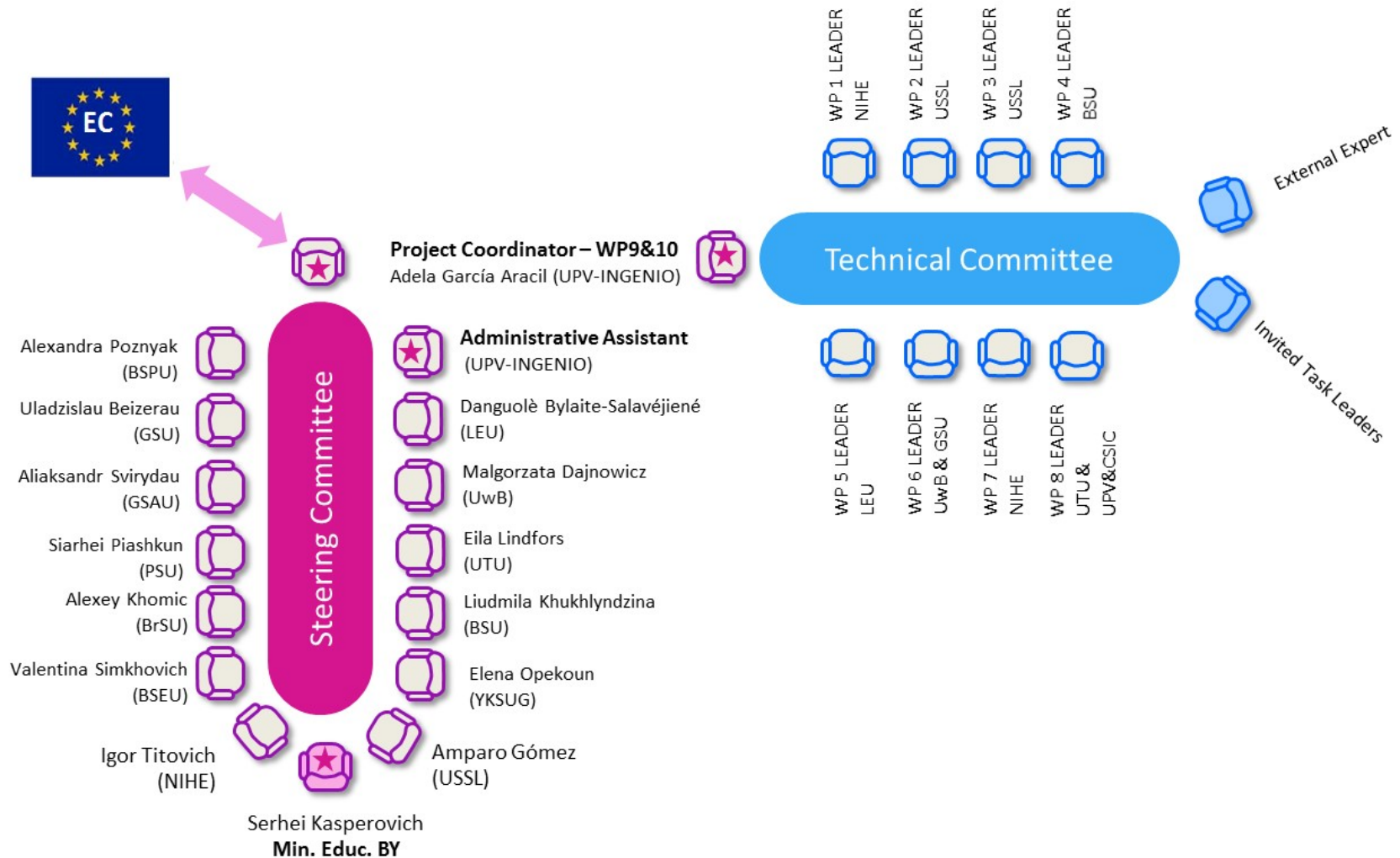
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General coordination and project management



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Quality Control & Monitoring

- Quality Plan
 - To ensure quality monitoring; to capture risk; redirection of the work plan to guarantee the achievement of project objectives
 - To assess work plan according to the terms, time scale and costs according to the Grant Agreement and Consortium Agreement
- Progress Reports
 - Each partner is requested to deliver 6-monthly Project Progress Status Report (short document of 3-5 pages)
- Quality Control
 - At the beginning of each WP a detailed outline agreed by partners
 - Each partner ensures a high quality of content (format and use of language)
 - All partners review and comment all deliverables (before submission to EACEA)
 - Partners will be responsive to any comments made by the EACEA
- External Evaluation
 - External expert will make a final evaluation of the project



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Monitoring and control the use of resources

- General accounting
 - Gathering, checking and validating cost claims and cost statement
 - Cost tracking and control
 - Budget deviation analysis
- Joint Declaration and Time Sheet
 - Period (6 months): 15/10/2016 - 14/04/2017
- Individual Travel Reports
 - For Valencia, KoM, 15-16 November 2016
 - For Minsk, 1st seminar & 2nd project meeting, 30-31 March 2017
 - Others: to obtain a visa (Belarusian partners); Grant Holders Meeting, 25-26 January 2017, etc.



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Dissemination Plan

- To disseminate project results
- It will be continuous throughout the project
 - FOSTERC website
 - fosterc.webs.upv.es
 - <http://www.fosterc.bsu.by/> [<http://fosterc.obr.by/ru>]
 - Policy briefs/newsletter among relevant stakeholders and networks
 - Submitting papers/extended abstracts to conferences, workshops and journals
 - Dissemination events to raise importance of the potential of learning outcomes to increase quality of HE
 - Open seminars to broad audience in
 - Minsk, Vilnius, Gomel, Grodno as well as....
 - Final conference (at the end of the project)
- Communication activities



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Exploitation Plan

- To integrate individual and joint exploitation strategies
- To care of the protection of the knowledge generated and key innovations (in a public good sense) developed inside the project following the rules defined inside the CA
 - Overall conceptual, empirical and evaluation framework
 - Specific quantitative and qualitative analysis
 - Training material of workshops and EU visits
 - Student-centred teaching model based on competencies development
 - Implementation of the student-centred teaching model
- After the project finishes, work together to give continuity and extent the scope of the project



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Data Management Plan

- Rules for collecting, storing, handling and making accessible the data produced during the project.
- Data will be managed with care and according to the highest standards of data protection
- Confidentiality (protection) of individual respondents will be maintained and no results will be shown in a way that can reveal the responses of a single respondent.
- To formalise procedures (collaborative work /non-barriers) for subsequent use of data and results collected during the project



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THANK YOU!



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